



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

BALURGHAT B.ED. COLLEGE

- Name of the Head of the institution DR BOBBY MAHANTA
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Alternate phone No. 03522259179
- Mobile No: 9434963214
- Registered e-mail ID (Principal) balurbedcollege@gmail.com
- Alternate Email ID NIL
- Address MANGALPUR, BALURGHAT, DAKSHIN DINAJPUR
- City/Town BALURGHAT
- State/UT WEST BENGAL
- Pin Code 733101

##### 2.Institutional status

- Teacher Education/ Special Education/Physical Education: Teacher Education
- Type of Institution Co-education
- Location Rural

- Financial Status **Self-financing**
- Name of the Affiliating University **The West Bengal University of Teachers' Training, Education Planning And Administration**
- Name of the IQAC Co-ordinator/Director **SHOVAN GHOSH**
- Phone No. **03522259179**
- Alternate phone No.(IQAC) **8768971030**
- Mobile (IQAC) **8768971030**
- IQAC e-mail address **shovan.phys86@gmail.com**
- Alternate e-mail address (IQAC) **balurbedcollege@gmail.com**

**3.Website address**

<http://www.balurghatbedcollege.org/index.php>

- Web-link of the AQAR: (Previous Academic Year) <http://www.balurghatbedcollege.org/aqar.php>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.balurghatbedcollege.org/pdf/Aca2122.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>1.71</b>	<b>2009</b>	<b>15/06/2009</b>	<b>20/06/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.21</b>	<b>2012</b>	<b>16/09/2012</b>	<b>20/04/2017</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.50</b>	<b>2017</b>	<b>27/11/2017</b>	<b>26/11/2022</b>

**6.Date of Establishment of IQAC**

**10/09/2008**

**7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	NIL

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- (Please upload, minutes of meetings and action taken report) [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- Observation programs held
- 5-days Non-teaching Staff Development Program, 7-days Faculty Development Program, Add-on courses/value added courses, and Departmental seminars
- Celebration of great man birthdays and important national days, workshops on human values and daily life necessity held.
- International seminar
- MoUs signed with various educational institutions and professional organizations

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
To organize teaching and non-teaching staff development programs and to hold Add-on certificate courses for students benefit	5-days Non-teaching Staff Development Program on Financial Management and Accounting Procedure and 7-days Faculty Development Program on Challenges to implement Quality Teacher Education as per NEP 2020 organized and held. 5-days Add-on certificate courses on Communication Skill and Language Development, Cyber Security, Fundamental Rights held.
To organize Departmental Seminars	1-day Departmental Seminars on Educational Management in School Education and Different types of teaching Learning Materials, Importance of Social Science organized.
To observe and celebrate birthdays of great Indians and to organize Departmental Seminars	Important days of national importance celebrated and birthdays of great Indians celebrated.
To observe and celebrate birthdays of great Indians and to organize Departmental Seminars	Important days of national importance celebrated and birthdays of great Indians celebrated.
To organize Departmental Seminars to widen student's knowledge of divers areas.	Seminars on e-learning on teacher's education program, recent trends in education after Covid-19, John Dewey's educational though and contribution of Srinivasa Ramanujan held.
To observe students week, to emphasize micro-teaching and model teaching in classroom teaching	Students week was properly observe through student's health check-up, career counselling session, student's credit card awareness, dowry death awareness program and other student's welfare schemes were discussed. Micro teaching and model

	teaching in classroom teaching to strengthened student's concept on teaching topics.
To organize cultural programs	Cultural programs were organized by IQAC as per program schedule.
To organize other Add-on certificate courses and workshops	Departmental seminars on Historical Perspective of Education, Constructivist Approach in Science and Mathematics Education, Teaching Methods in Classroom, Workshop on Personality Development, Safety Aspect on Electricity, Human Values etc.
To organize international seminar, one day national seminar, departmental seminars and workshops.	2-day International Seminar on Quality Enhancement of Higher Education and Revised Accreditation Framework and One day National Seminar on Transformative Challenges for Improvement in Curriculum and Teaching and Learning in Higher Education as per NEP 2020 organized and held. Besides departmental seminars and workshops, Add-on Certificate programs were organized and held.
To sign and execute MoUs	MoUs with various educational institutions of different levels and professional organizations to provide better and wider scope to students for better learning were signed.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
54, 55, 56, 57 IQAC meeting approved by the G.B. on 07-06-2023 & 05-08-2023 resoectuvekt	07/06/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>BALURGHAT B.ED. COLLEGE</b>
• Name of the Head of the institution	<b>DR BOBBY MAHANTA</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Alternate phone No.	<b>03522259179</b>
• Mobile No:	<b>9434963214</b>
• Registered e-mail ID (Principal)	<b>balurbedcollege@gmail.com</b>
• Alternate Email ID	<b>NIL</b>
• Address	<b>MANGALPUR, BALURGHAT, DAKSHIN DINAJPUR</b>
• City/Town	<b>BALURGHAT</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>733101</b>
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	<b>Teacher Education</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>The West Bengal University of</b>

	<b>Teachers' Training, Education Planning And Administration</b>				
• Name of the IQAC Co-ordinator/Director	SHOVAN GHOSH				
• Phone No.	03522259179				
• Alternate phone No.(IQAC)	8768971030				
• Mobile (IQAC)	8768971030				
• IQAC e-mail address	shovan.phys86@gmail.com				
• Alternate e-mail address (IQAC)	balurbedcollege@gmail.com				
<b>3.Website address</b>	<a href="http://www.balurghatbedcollege.org/index.php">http://www.balurghatbedcollege.org/index.php</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.balurghatbedcollege.org/aqar.php">http://www.balurghatbedcollege.org/aqar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.balurghatbedcollege.org/pdf/Aca2122.pdf">http://www.balurghatbedcollege.org/pdf/Aca2122.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.71	2009	15/06/2009	20/06/2012
Cycle 2	B	2.21	2012	16/09/2012	20/04/2017
Cycle 2	B	2.50	2017	27/11/2017	26/11/2022
<b>6.Date of Establishment of IQAC</b>			10/09/2008		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
NIL	NIL	NIL	Nil	NIL	



<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• (Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• Observation programs held</li> <li>• 5-days Non-teaching Staff Development Program, 7-days Faculty Development Program, Add-on courses/value added courses, and Departmental seminars</li> <li>• Celebration of great man birthdays and important national days, workshops on human values and daily life necessity held.</li> <li>• International seminar</li> <li>• MoUs signed with various educational institutions and professional organizations</li> </ul>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>		

Plan of Action	Achievements/Outcomes
To organize teaching and non-teaching staff development programs and to hold Add-on certificate courses for students benefit	5-days Non-teaching Staff Development Program on Financial Management and Accounting Procedure and 7-days Faculty Development Program on Challenges to implement Quality Teacher Education as per NEP 2020 organized and held. 5-days Add-on certificate courses on Communication Skill and Language Development, Cyber Security, Fundamental Rights held.
To organize Departmental Seminars	1-day Departmental Seminars on Educational Management in School Education and Different types of teaching Learning Materials, Importance of Social Science organized.
To observe and celebrate birthdays of great Indians and to organize Departmental Seminars	Important days of national importance celebrated and birthdays of great Indians celebrated.
To observe and celebrate birthdays of great Indians and to organize Departmental Seminars	Important days of national importance celebrated and birthdays of great Indians celebrated.
To organize Departmental Seminars to widen student's knowledge of divers areas.	Seminars on e-learning on teacher's education program, recent trends in education after Covid-19, John Dewey's educational though and contribution of Srinivasa Ramanujan held.
To observe students week, to emphasize micro-teaching and model teaching in classroom teaching	Students week was properly observe through student's health check-up, career counselling session, student's credit card awareness, dowry death awareness program and other student's welfare schemes

	were discussed. Micro teaching and model teaching in classroom teaching to strengthened student's concept on teaching topics.
To organize cultural programs	Cultural programs were organized by IQAC as per program schedule.
To organize other Add-on certificate courses and workshops	Departmental seminars on Historical Perspective of Education, Constructivist Approach in Science and Mathematics Education, Teaching Methods in Classroom, Workshop on Personality Development, Safety Aspect on Electricity, Human Values etc.
To organize international seminar, one day national seminar, departmental seminars and workshops.	2-day International Seminar on Quality Enhancement of Higher Education and Revised Accreditation Framework and One day National Seminar on Transformative Challenges for Improvement in Curriculum and Teaching and Learning in Higher Education as per NEP 2020 organized and held. Besides departmental seminars and workshops, Add-on Certificate programs were organized and held.
To sign and execute MoUs	MoUs with various educational institutions of different levels and professional organizations to provide better and wider scope to students for better learning were signed.
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name of the statutory body	Date of meeting(s)
54, 55, 56, 57 IQAC meeting approved by the G.B. on 07-06-2023 & 05-08-2023 resoectuvekt	07/06/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	10/12/2022

**15. Multidisciplinary / interdisciplinary**

This College is affiliated to Baba Saheb Ambedkar Education University (Erstwhile The West Bengal University of Teachers' Training, Education Planning and Administration (Kolkata, West Bengal). The university has framed the design of the course having Multidisciplinary and Interdisciplinary approach. The Teacher Education and Teacher Educator Programs have been designed for all these approaches; the holistic development of teachers and teacher educators is our concentrated pathway to enrich all these programs. Presently the multidisciplinary courses like Language Across Curriculum, Fine Arts, and Performing Arts such as Music, Dance, Drama, Paintings, Drawing, model making, etc. are included in the curriculum.

**16. Academic bank of credits (ABC):**

This College is affiliated to Baba Saheb Ambedkar Education University (Erstwhile The West Bengal University of Teachers' Training, Education Planning and Administration (Kolkata, West Bengal) and so it follows the guidelines in matter of Academic Bank of Credits from the statutory body in this direction.

**17. Skill development:**

- Life Skills
- ICT Skills
- Skills for Fine Arts
- Skills for Performing Arts
- Development of teaching skills:

- Development of listening, reading, speaking, and writing skills:

- Class Management Skills
- Observation Skills
- Students' engagement skills
- Time Management Skills
- Communication Abilities and Skills
- Language Skill

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college is keen to provide online courses to the students to develop their knowledge of Indian knowledge system, the Vedic crops, the philosophical system, wisdom through ages, knowledge framework and classification and also linguistic through Indian Knowledge System. The teachers provide links to the students to be connected online to be benefited from the courses. Indian philosophy, science and humanity and social science courses are meant to develop the basic concept and application to the students. The teachers' provides direct support to the students in this process of knowledge acquisition so that the students' are able to reach the roots of knowledge in the field of ancient soils of India.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college lays emphasis on Outcome-based education (OBE) to make the learning of students relevant and goal directed. It is education in which emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the school system. The teaching-learning process at this college has these aims and objectives, so there has been a central vision as outcome based process. The twenty-first century is being regarded as the age of ICT, where preservation and assimilation of information is very easy, so there are specific outcomes of specific teaching learning programs.

#### **20.Distance education/online education:**

The college always encourages the students to opt for short time

based distance education program or education program through online mode in various subject related or/and non-subject related disciplines or areas so that their knowledge increases and becomes very much effective in their practical life. The college collects links of such courses and distributes among the students with introduction for them to understand the value and significance of the courses in building their academic and professional careers.

### Extended Profile

#### 1.Student

2.1	473
Number of students on roll during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	250
Number of seats sanctioned during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	120
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	<a href="#">View File</a>

2.4	215
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	<a href="#">View File</a>

2.5	166
Number of graduating students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.6 Number of students enrolled during the year	224
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Institution</b>	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	41.51
4.2 Total number of computers on campus for academic purposes	117
<b>3.Teacher</b>	
5.1 Number of full-time teachers during the year:	42
File Description	Documents
Data Template	<a href="#">View File</a>
Data Template	<a href="#">View File</a>
5.2 Number of sanctioned posts for the year:	42
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning</b>	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<b>Balurghat B.Ed. College constantly reviews, revises and plans</b>	

curriculum implementation for effective teaching. The college follows the guidelines issued by the affiliating university in implementation of the curricula meant for the two teacher education programmes i.e. B.Ed. and M.Ed. This activity of curriculum planning is planned, supervised and monitored properly. Experts from outside are often invited to plan curriculum delivery and train teachers how to make curriculum delivery effectively providing suggestions when needed. The Management discusses with the Principal and the members of teaching for development of curriculum in the form of giving suggestions and constructive remarks on it, to help the principal for smooth administration of the college. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. Time Table committee designs Time Table for all programs as per the affiliating University norms. Teachers are informed about their workload and courses. Teachers refer to the standard reference books prescribed by the University along with latest information available through online and other resources for effective implementation of curriculum. Besides, the use of other teaching methods like Group Discussion, Test Exam, Demonstrations, Debates, Power Point Presentations, Field Visits, Assignments are used for effective curriculum implementation.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	<a href="#">View File</a>
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students**

A. All of the above



Alumni	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	<a href="#">View File</a>
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View File</a>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers</b>	<b>A. All of the Above</b>
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="http://www.balurghatbedcollege.org/">http://www.balurghatbedcollege.org/</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available****1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year****200**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	<b>Nil</b>

**1.2.2 - Number of value-added courses offered during the year****7****1.2.2.1 - Number of value-added courses offered during the year****7**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year****224****1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

224

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View File</a>
Course completion certificates	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year**

0

**1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year**

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates / evidences for completing the self-study course(s)	<a href="#">View File</a>
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The college lays special emphasis on curriculum enrichment so that the students get better information and knowledge from the teacher education courses they are undergoing. Each item of the curriculum of both B.Ed. and M.Ed. courses has been enriched with practical activities for effective concept formation and clarification. Additional information is also provided to the students in the classrooms to widen the range of knowledge of the students on particular topics of the curriculum. The supreme aim of the college is to ensure and provide quality teacher education to prospective teachers who are undergoing teacher education and training program in the college. The academic administration as well as general administration of the college which is very essential for the provision of quality teacher education has been reorganized. The discipline in both the administrative set-up has been achieved. The faculty members have done their best to enhance their professional quality through regular researches in their relevant fields. The cumulative effect of all these activities have definitely attributed to the enhancement of quality teacher education in the college.

File Description	Documents
List of activities conducted in support of each of the above	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
Photographs indicating the participation of students, if any	<a href="#">View File</a>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The teachers compare Indian school education system with the systems followed in other countries of the world. In India the entire education systems is broadly classified into 04 categories, namely upper-primary level, secondary and higher level. The upper primary level is divided into two - parts primary level (1 to 5 classes) and upper primary level (6 to 8 classes). The primary level of school education is controlled by West Bengal Board of Primary Education and secondary education by West Bengal Board of Secondary Education and higher secondary education by West Bengal Council of Higher Secondary Education. This system is followed more or less in India. Schools up to the secondary level are to strictly follow the guidelines and instructions of the Boards. The District Education Officer (DI in West Bengal) supervises school education. There is one DI for primary school education and one DI for secondary and higher secondary school education. For Madrasah education there is a separate Board named West Bengal Board of Madrasah Education. Recruitments and appointments of teaching and non-teaching staff are made by the respective recruitment agencies. Department of school education is at the top of whole school education system.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The college organizes various activities like co-curricular activities, college magazine, wall magazine, observing various national and international days, cultural programs, field visits, excursions, community programs etc to enable students to participate actively in their future professional fields. It also periodically holds institutional seminars, workshops, Add-on courses/value-added programs to refresh and widen the knowledge of both students and teachers and also to enrich them with additional updated information. The students will be in a position to develop professionally as effective facilitators in classrooms in future and acquire better citizenship qualities for the democratic society.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

All of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following</b>	<b>Feedback collected</b>
---	---------------------------

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of students during the year

224

##### 2.1.1.1 - Number of students enrolled during the year

224

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<b>No File Uploaded</b>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

#### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

<b>169</b>	
<b>2.1.2.1 - Number of students enrolled from the reserved categories during the year</b>	
<b>169</b>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded
<b>2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year</b>	
<b>0</b>	
<b>2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year</b>	
<b>0</b>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded
<b>2.2 - Honoring Student Diversity</b>	
2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.	



The college assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in teacher education programmes are identified as per their learning needs based on their physical diversities, Higher Secondary and graduation marks and then a teaching and aptitude test is conducted by the college. A bridge course - "Basics of Computer and Internet" for students is arranged by the college and ICT experts are invited to impart knowledge about hands-on experience on computers and creating technology aided lesson plans. The college enhances the intellectual capability of advanced learners by motivating them to take part in presentations, seminars, quizzes and group discussions. The college arranges additional classes for students to which experts from outside are invited to deliver lectures on various current and important topics related to the course programs.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

All of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<a href="#">View File</a>
Reports with seal and signature of the Principal	<a href="#">View File</a>
Photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.2.4 - Student-Mentor ratio for the academic year**

10:1, 8:1

**2.2.4.1 - Number of mentors in the Institution**

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Experiential learning is provided through school internship programmes for Teacher education courses i.e B.Ed. & M.Ed. so that students may learn by doing/ teaching in real settings and activities. Students are encouraged for participative learning approaches where students take part in various college activities to augment social development which has taken a back seat in the present scenario. The teachers' motivate the students to take interest in learning through participative learning, problem solving methodologies, brain storming, group discussion and also encourage them to opt for online learning to develop their knowledge and professionalism.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year**

42

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	<a href="http://www.balurghatbedcollege.org/smart-class.php">http://www.balurghatbedcollege.org/smart-class.php</a>
Any other relevant information	No File Uploaded

**2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year**

470

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	<a href="#">View File</a>
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports**

Five/Six of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	<a href="#">View File</a>
Link of resources used	<a href="http://www.balurghatbedcollege.org/smart-class.php">http://www.balurghatbedcollege.org/smart-class.php</a>
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The faculties of the college provide continual mentoring to students for developing professional attributes in them. Group activities are organized for establishing team spirit and enable them to work in groups and to develop skills like cooperation, coordination and democratic participation. Efforts were made to identify students with diversities and differences and accordingly introduced ways and means to bring uniformity to the process of teaching and learning and development of students' professional skills through various interactive and discussion programs. The entire activities are directly supervised by the principal in association with some senior faculty members of the college. The activities aim to help the students attain the spirit of unity, equality and fellow feeling.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations**

Five/Six of the above

**Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The students are engaged in the community-based activities and they visit the community for literacy campaign, environment related initiatives, Health and other related activities. After their visit, they are asked to prepare a field study report and share their experiences. Some problem-solving initiatives are taken up and they initiate to give their views and opinions to cope with the situations. The college emphasizes the need for nurturing the students' creative and innovative potentials through models and chart preparation as per their creative and innovative ideas. The faculty members are there to help them in this direction and the principal of the college supervises all these activities and provides necessary support to the students as a means of encouragement.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially**

All of the above

**designed activities / experiences that include**  
**Organizing Learning (lesson plan)**  
**Developing Teaching Competencies**  
**Assessment of Learning Technology Use and**  
**Integration Organizing Field Visits**  
**Conducting Outreach/ Out of Classroom**  
**Activities Community Engagement**  
**Facilitating Inclusive Education Preparing**  
**Individualized Educational Plan(IEP)**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possibl	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement**

**Ten/All of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	<a href="#">View File</a>
Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of each selected activity	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback</b>	All of the above
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</b>	All of the above



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	<a href="#">View File</a>
Sample evidence showing the tasks carried out for each of the selected response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>
Report of the events organized	<a href="#">View File</a>
Photographs with caption and date, wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The detailed planned for internship program are described and explained to the student and then the steps that were taken are furnished below:

- The internship programmes for the B.Ed. and M.Ed. courses are planned and prepared meticulously. The visiting teachers provide them necessary instructions to make the observation program effective and meaningful.
- The students are grouped under several batches and each batch is for one educational institution for internship program.
- The principal decides and specifies the faculty members to

visit regularly the institutions where internship program are held.

- The principal instructs the teachers to prepare the report of daily performance of the students in the internship programs.
- The principal with some senior teachers holds discussion and examines every report for effective evaluation.
- The primary and senior secondary schools are selected as per permission obtained from the DI of the district where the students of B.Ed. course are sent to the secondary and higher secondary schools under the jurisdiction of the District Inspector of Schools.
- Accordingly the M.Ed. students are sent to the schools for observing the B.Ed. trainees as part of their course program.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 2.4.9 - Number of students attached to each school for internship during the academic year

##### 2.4.9.1 - Number of final year students during the academic year

199

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports**

Nine/All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	<a href="#">View File</a>

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The teachers regularly visit the allotted schools for internship, to supervise and monitor the learners. They observe the activities and performances of the student in school classrooms and provide suggestions. They meet the headmasters of the school and collect their suggestions in relation to performances of the teacher trainees in school internship programme. The daily reports are placed before the principal of the college who examines the report and suggest measures accordingly.

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* 'Schools' to be read as "TEIs" for PG programmes)**

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View File</a>
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

**Five of the above**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<a href="#">View File</a>
Five filled in formats for each of the aspects claimed	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

## **2.5 - Teacher Profile and Quality**

### **2.5.1 - Number of fulltime teachers against sanctioned posts during the year**

**42**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

01

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

42

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

42

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words  
 1. In house discussions on current developments and issues in education  
 2. Share information with colleagues and with other institutions on policies and regulations

The teachers were requested to go through the report of NEP 2020 and to understand information relating to policies and regulations

of NEP- 2020 which were shared with colleagues and other institutions on the policies and regulations. Teachers of the college were asked to attend webinars relating to professional development and accordingly they did it. In addition to these, the teachers participated in many online programs on teacher education and training organized by the online platform "Swayam". Their participation in these online programs enriched the teachers and their enrichment is benefiting by students.

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The college follows criteria for internal evaluation system prescribed by the affiliating University. The faculty elaborates the syllabus along with internal and external evaluation scheme, its objectives and paper patterns to students at the beginning of their respective academic session. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. Internal evaluation of the students is based on assignments, class tests, seminar presentations which carry weightage for evaluation. The internal assessment system of the college is very robust and transparent. Subject and class wise internal examiners are selected by the principal to conduct the viva-voce and practical examinations. A team headed by the principal finally assessed and evaluated the outcome and remedial measures are recommended if necessary.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is

Five of the above

**transparent and robust and time bound;  
Institution adopts the following in internal  
evaluation Display of internal assessment  
marks before the term end examination  
Timely feedback on individual/group  
performance Provision of improvement  
opportunities Access to tutorial/remedial  
support Provision of answering bilingually**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Students, in case of having grievances related to examination, can write to Principal/Chairperson of the Grievance Cell shortly after the examination is over. The grievances related to unit test/ Exams/Class tests/Assignments are dealt with at college level by the concerned committee. If students have grievances regarding university examination, their grievances/ complaints/ requests are forwarded to the Controller of Examinations, of the affiliating university through the principal for further necessary action in this regard. The follow-up action and the response from the university are duly communicated to the aggrieved student.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the



institution in not more than 100-200 words.

As an affiliated college, our college has to follow the academic calendar prepared by the affiliating university. An academic calendar of the college is prepared by the committee at the beginning of the academic session. It is a very useful document, which contains important dates of various curricular and extra-curricular activities to be followed in that academic year. It helps and guides the students and the teacher. Once the academic calendar is prepared, it is distributed among the teachers. All the departments have to follow this calendar. The Principal monitors the implementation of the academic calendar. A systematic evaluation process is practiced in the college. Sometime the regular academic calendar gets changed due to some circumstances.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The Performance Learning Outcome (PLOs) of Teacher Education courses are to make the students good teachers who can disseminate the knowledge effectively in view of paradigm shift in Teacher Education and acquire relevant knowledge with respect to core & optional courses as per the structure and guidelines of the affiliating university syllabus. The teaching learning process of the institution is aligned with Performance Learning Outcome (PLOs) of Teacher Education as due emphasis is given on conceptual as well as practical aspects of core and teaching subjects. A well structured internship program is being followed for developing teaching skills among teachers to be in B.Ed. and M.Ed. programs.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The performance of the students need to be put into record to know their progress and performance and therefore sincere efforts are always made to keep progressive performance of students and attainment of professional and personal attributes in line with Programmes Learning Outcomes. Attainment of Course Learning Outcomes is also emphasized while dealing with various Teacher Education programs. A record of performance of students on various internal assessment tasks is maintained and analysed through appropriate measurement scale. The performance record of each of the students is distributed among them to let them know their strengths and weaknesses in the fields of various branches of education.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

245

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The college takes initiative to identify the learning needs of the students. It is being catered to by adopting different instructional strategies such as the class test, unit test, oral question and answer techniques, group and individual activities, and so forth. It is then analysed and feedback is dealt with remedial teaching or peer tutoring as the case might arise. Basics of computer and internet, communicative English class, art & craft, performing arts and physical health and education are also imparted to the students to add variety to their learning process. The principal of the college along with some senior faculty members examines and assesses the performances of the students and suggests appropriate measures for further improvement. The assessment task related to the performance of students is done with supreme importance so that their proper learning takes place.

File Description	Documents
Documentary evidence in respect to claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

Yes the students satisfaction survey is done through online process

## RESEARCH AND OUTREACH ACTIVITIES

**3.1 - Resource Mobilization for Research****3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year**

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)**

00

File Description	Documents
Sanction letter from the funding agency	<a href="#">View File</a>
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research**

One of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports**

One of the above

File Description	Documents
Documentary evidences in support of the claims	<a href="#">View File</a>
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

## 3.2 - Research Publications

**3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year**

11

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

#### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

390

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View File</a>
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

401

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

401

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year**

420

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.4 - Collaboration and Linkages**

**3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year**

35

**3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year**

35



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

44

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

Three/Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The college has adequate physical and academic facilities required as per NCTE and the affiliating University guidelines to run the different teacher training programs. The infrastructure facilities and learning resources are categorized as under:

(a) Learning Resources include resources and infrastructure required for the library, laboratories, computer centre, classroom teaching, events, meetings and conferences.

(b) Support facilities include hostels, non-resident students' center, canteens, seminar halls, auditorium, garden, and sports grounds.

(c) Ramp facility for differently enabled and stakeholders.

(d) Utilities include safe drinking water, restrooms and power generators.

(e) 25 KW on grid roof top solar photovoltaic project system and 25 KW on grid BOS installed

to supply electricity for the entire campus for teaching and learning purpose .

There are 18 number (B,.Ed. 12 + M.Ed. 6) of classrooms, one smart classroom, library and reading room with internet facilities, psychology lab, mathematics lab, chemistry lab, physics lab, zoology lab, language lab, geography lab, computer application lab, history lab, one auditorium, one conference hall, physical health and education centre, art and craft (fine arts) centre, performing arts centre, medical centre, common rooms for boys and girls separately, toilet facility for boys and girls separately.

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

##### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

8

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Link to relevant page on the Institutional website	<a href="http://www.balurghatbedcollege.org/infrast ructure.php">http://www.balurghatbedcollege.org/infrast ructure.php</a>
Any other relevant information	<a href="#">View File</a>

#### 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

9.46

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

**Library automation is the general term for ICT trends and**

techniques that are used for replacing manual system in the library. The college has adopted automation of library.

Name of the ILMS software is Koha and the nature of automation is fully completed in the year 2022 with the version 21.05.13.000

Internet Access: There are 05 (five) systems in the library. Four is exclusively used by the students, faculties and staff of the college and one is for the librarian. These systems are with the internet facility. The Digital Library service is available. Adequate space is provided for browsing and relaxed reading. It subscribes to various journals of national and international repute, along with magazines and newspapers for general reading. The library also houses a rich reference collection viz., Encyclopedia, dictionary, competitive books, and employment newspaper. There is a Xerox cum printing and scanning machine in the library.

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="http://45.126.161.54/cgi-bin/index2.asp">http://45.126.161.54/cgi-bin/index2.asp</a>
Any other relevant information	<a href="#">View File</a>

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The Institution's Library has computers, internet and reprographic facilities. The students and staff avail unlimited number of hours of the said facilities during the library hours. Students and staff extensively use the library facilities for their course work, dissertation, research work and new references. The librarian provides all support to the students in selecting topic or subject oriented books and issues them to the students as per their requirements. Faculties of the college help the student in the selection of necessary reference books. The students avail the facility of getting their study material xeroxed free of cost in the library. Since automation system had been introduced, it helps them in selecting books and other study items.

File Description	Documents
Landing page of the remote access webpage	<a href="#">View File</a>
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases**

One of the above

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)**

1.32

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.2.5 - Per day usage of library by teachers and students during the academic year**

**4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year**

10

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	<a href="#">NIL</a>
Any other relevant information	No File Uploaded

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college puts importance on ICT assisted learning and tries hard for the students to avail ICT facilities for learning. The college has a well-equipped computer lab connected in Local Area Network (LAN). All the systems are having Internet (Wi-Fi) facilities. In addition, there is an ICT Lab with all required ICT tools and resources. A special computer room has further been

allotted where systems placed are specifically meant for use by faculty and students for academic purposes like attending academic programmes, preparing PPTs and for maintaining records, etc. In the Computer Lab software available in the form of MS-Office with tools, MS- Word, MS-Excel, MS- PowerPoint, Adobe Reader, Internet Explorer etc., are easily available for the students as well as teachers.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.3.2 - Student – Computer ratio during the academic year

1:5

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

C. 250 MBPS - 500MBPS

File Description	Documents
Receipt for connection indicating bandwidth	<a href="#">View File</a>
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	<a href="#">View File</a>
Any other relevant Information	No File Uploaded

#### 4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio /

One of the above

**Live studio Content distribution system  
Lecture Capturing System (LCS)  
Teleprompter Editing and graphic unit**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to videos of the e-content development facilities	<a href="#">NIL</a>
List the equipment purchased for claimed facilities along with the relevant bills	<b>No File Uploaded</b>
Link to the e-content developed by the faculty of the institution	<a href="#">NIL</a>
Any other relevant information	<b>No File Uploaded</b>

**4.4 - Maintenance of Campus and Infrastructure**

**4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)**

**153.77**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as to the teaching and non-teaching staff. Staff members are deputed to ensure maintenance of the campus. There are various committees like Academic Committee, Admission Committee, Time-Table Committee, Library Committee, Sports & Games Committee, Examination



Committee, Cultural Committee, Career Counselling Cell, Employment & Placement Cell, Discipline Committee, Canteen & Hostel Supervision Committee, Medical Cell, Students Support & Progression Committee, Research, Consultancy & Extension Committee etc. to ensure proper maintenance of the college. Suitable budget is allocated every year for the maintenance of various facilities. The committees meet regularly to monitor the optimum use of physical, academic and support facilities which are accessible to the students and staff of the college. With regard to the maintenance of college library, the books and journals are maintained against disfiguring.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="http://www.balurghatbedcollege.org/">http://www.balurghatbedcollege.org/</a>
Any other relevant information	No File Uploaded

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

One/Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable**

Nine or more of the above

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

E. None of the above

File Description	Documents
Data as per Data Template for the applicable options	<a href="#">View File</a>
Institutional guidelines for students' grievance redressal	<a href="#">View File</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

Five or more of the above

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 5.2 - Student Progression

**5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year**

Number of students placed as teachers/teacher educators	Total number of graduating students
<b>3</b>	<b>3</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<b>No File Uploaded</b>
Appointment letters of 10 percent graduates for each year	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

**30**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<b>No File Uploaded</b>
Documentary evidence in support of the claim	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

**1**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The student council plays a very significant role in the all round development of the college right from infrastructure development to student to facility program. It regularly maintains link with the principal and with the management also to consider their chatter of demands for more effective teaching learning process and more facilities to students to achieve course based excellence. They cooperate with the Principal as well as the Governing Body in the process of development of the physical infrastructure of the college and systematic holding of classes and classroom teaching and finally evaluation and examination processes. They actively participate in all the social and national programs organized and held in the college on specific dates.

File Description	Documents
Copy of constitution of student council signed by the Principal	<a href="#">View File</a>
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View File</a>
Documentary evidence for alumni role in institution functioning and for student welfare	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.3.2 - Number of sports and cultural events organized at the institution during the year**

14

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Alumni Association of the college is playing a very significant role in the development of the college with their active participation in various development related programs. It lets the running students know about their career development program in institutions of higher education and the organization of outreach programs of human and national values and importance. It provides financial support in the form of books and computers donation to meet the needs of students. It also adopts many other programs with authentic information to the running students for their placement and employment at various organizations and sectors at the state and national levels.

File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.4.2 - Alumni has an active role in the regular institutional functioning such as  
Motivating the freshly enrolled students  
Involvement in the in-house curriculum development  
Organization of various activities other than class room activities  
Support to curriculum delivery  
Student mentoring  
Financial contribution  
Placement advice and support**

All of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	No File Uploaded

#### 5.4.3 - Number of meetings of Alumni Association held during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The alumni of the college always extend all sorts of possible supports to the college in its effort for institutional improvement. The college holds interaction with the alumni on various improvement-related activities conducted by the college in the meetings with the alumni. The alumni provide valuable suggestions which are discussed and considered by the Principal as to their implementation. The Principal specially sits with them to devise future plans on the basis of the previous experiences how to cope with some minor problems in the whole process of teaching learning in the college. The alumni promise and keep their words in providing all possible support in this direction. The alumni meet the current students to encourage them to make plans for their employment or further education or both to get on in life.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The College aspires to be nationally recognized as one of the premier institutions that offer to the society competent teachers who are humane, collaborative and multicultural in their outlook and to be globally adjudged as efficient and highly innovative disseminator of knowledge and expertise.

- To develop an understanding of academic content at a higher level by weaving 21st century interdisciplinary themes into core subjects;
- To develop learning and innovative skills among students and teachers;
- To equip teachers and students with research-driven instructional practices;
- To foster life skills and work place skills among students and teachers;
- To empower teachers and students with knowledge, skills and attitude required to create inclusive and multicultural learning environments;
- To instill among the students and teachers the civic virtues and the spirit of giving back to the society multifold.
- To inculcate moral values and professional ethics in teachers and students.
- To strengthen students' national spirit to achieve the goal of clean, corruption free nation.

The teachers, students and non-teaching staff of the college actively participate in the implementation of the vision and mission of the college and accordingly the teachers representative, students representative and non-teaching staff representative has been included as a member in the Governing Body as the sole decision making of the authority.



File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The college believes in democratic system in academic and general administration. Various duties and responsibilities related to the overall development including the development of the physical infrastructure of the college have been distributed among various committees to expedite and systematize the progress of work. The management of the college is very active and constructive in this matter. The number of existing students' committees and sub-committees, constituted to promote cooperation, initiative and leadership among them. The students participate actively in all programs of the college and enrich themselves with the matter related to their profession in future and their role in the society as responsible members. The different sub-committees had been formed to decentralize the responsibilities of participative management of the college for smooth implementation of development activities.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The college maintains complete transparency in its financial, academic, administration and auxiliary functions by clearly

defining its vision, mission, objectives and procedures and disseminating them at all levels. The annual academic plan is prepared in advanced, communicated and displayed by the respective sections. The college is very particular in the matter of the utilization of fund as per annual budge. The staff salary is paid to through the bank accounts of the staff. Regular expenditure accounts are maintained by an accountant. All incomes and expenditures are properly audited. Necessary steps are always taken to minimize expenditures. All vouchers and bills are placed before the GB for examination and verification.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Over the past years the college has shown tremendous growth to sustain the process, and strategic plans must be formulated and implemented effectively. The institute has student centric approach. Some of the strategic plans are listed below:

- Developing Multidisciplinary innovation ecosystem
- Publishing paper in reputed journals by faculty members and encourage students to do the same
- Encouraging faculty members to participation in seminars, conferences etc.
- Organize Workshops/Training for Faculty/ Organizing Conferences
- Introduce Certificate/Value Added Courses
- Interactions with experts, alumni and other dignitary persons.
- Purchase of Lab Equipment, Lab Accessories/Tools, Software purchase
- Training of Non-teaching staff
- Women/Student/Faculty Grievance
- Financial Planning & Management
- Institute - Industry Interaction
- Constant Growth in Research and Development
- Alumni Interaction and Outreach activities

- **Mounting Physical Infrastructure**

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	<a href="http://www.balurghatbedcollege.org/pdf/PROCEDINGS%20OF%20IOAC%202022-2023.pdf">http://www.balurghatbedcollege.org/pdf/PROCEDINGS%20OF%20IOAC%202022-2023.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The college prepares policies and programs for every academic year with the aim of institutional up-gradation in all respects. Every item of policy and program is discussed in the Governing Body which is constituted as per norm of the affiliating university. Different sub-committees are formed to expedite and implement the policies and programs. The administration maintains transparency in all administrative phases. Academic Audit is made to identify the current status of the college in relation to the academic standard. Appointments are made as per vacancy requirements in accordance with the guidelines of the affiliating university and NCTE. All are governed by the General Code of Conduct as prepared by the college.

File Description	Documents
Link to organogram on the institutional website	<a href="http://www.balurghatbedcollege.org/index.php">http://www.balurghatbedcollege.org/index.php</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The college is functioning with effective roles of its various cells, bodies and committees with their primary aims to enhance the standard of the college and the quality of teaching and learning and to serve the purpose of the students.

The IQAC of the college plays a very positive and leading role in the enhancement of the quality of teaching learning and other related activities in connection with phase-wise development of the college. It resolved to organize add-on courses and departmental seminars which were successfully organized. The college organized 5-day's Add-on Certificate Course on Communication Skill and Language Development in association with The British Institutes, Kolkata; 5-day's add-on course on Cyber Security; 5-day's Add-on Certificate Course on Fundamental Rights in association with District legal Service Authority, Dakshin Dinajpur and Balurghat Law College. In addition to this, M.Ed. department organized One-day's Seminar on Educational Management in school Education and different types of teaching learning materials and importance in social science. It also implemented its resolution on signing MoU with different institutions and organizations.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Balurghat B.Ed. College treats all the employees as members of the single family and so has taken a number of welfare measures to provide each of them in time of necessity and adversities within the limited financial capacity. Leaves are allowed for teachers for higher studies, enhancement of qualifications and pursuit of research programs. Additional medical facility is also provided on humanitarian ground. For non-teaching there is provision for special training and skill development to meet the necessity of smooth office management for faculty members. There is provision for faculty development opportunity. There is also a provision for a consolidated financial grant for the performance of funeral rituals for persons of nearest blood relation of the employees.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

10000

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	<a href="#">View File</a>
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

**6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.**

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochures / Reports along with Photographs with date and caption	<a href="#">View File</a>
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

**6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**

15

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further development of the employee. The college places a specific importance on the system and the Principal of the college is in charge of the assessment and evaluation of the system for better outcome.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The college strictly maintains financial transparency. The incomes of the college through collection of fees from the students are spent in the college for its development and maintenance and monthly payment of salaries to all teaching and non-teaching staff and also to meet all other essential expenses. The accounts of expenditures are maintained as per norms and regularly checked. The accounts are internally and externally audited by experienced auditors and recognized Chartered Accountant. The office keeps all records in its safe custody and for ready retrieval.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The college maintains and follows a well-planned process for the mobilization of funds and resources. The fund mobilization and utilization is done as per direction of the Governing Body. The source of the fund of the college is collection of course fee from the students and is mainly spent for the payment of salaries to the teaching and non-teaching staff of the college and to meet the maintenance of the entire establishment, purchase of teaching learning materials including books for the library, instruments (ICT), and equipments for laboratories. The fund mobilization is done with its emphasis on the development of infrastructure of the college. The process involves various committees of the college and the Accountant in charge of accounts of the college. The college has designed some specific rules for the fund usage and resource utilization which is strictly maintained.



File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies by

- Teaching faculties encouraged to conduct researches in relevant fields
- All possible support within limited capacity to be provided to faculty members.
- Achievement of academic, professional and career improvement to be appreciated.
- Proposes teacher quality enhancement programmes
- Recommends teachers participation in various seminars and workshops as a step to enrich themselves.
- Encourages teachers to enhance their qualifications and to pursue research programs.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institution reviews its teaching-learning process periodically through IQAC or any other mechanism:

- Online Classes

- Blended Learning
- Providing hands-on experience
- Students' Wall Magazine and Inter departmental activities and competitions.
- Cooperative learning
- Project based learning
- Innovativeness of teaching methods

The college time-to-time reviews teaching learning process of the college in order to maximize the learning of the students not only through the completion of the syllabuses for the teacher education program but also through providing current knowledge of various disciplines through value-added courses in order to keep them updated.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

12

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely**

All of the above

**submission of AQARs (only after 1st cycle)  
Academic Administrative Audit (AAA) and  
initiation of follow up action Collaborative  
quality initiatives with other institution(s)  
Participation in NIRF**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to the minutes of the meeting of IQAC	<a href="http://www.balurghatbedcollege.org/pdf/PROCEEDINGS%20OF%20IQAC%202022-2023.pdf">http://www.balurghatbedcollege.org/pdf/PROCEEDINGS%20OF%20IQAC%202022-2023.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="http://www.balurghatbedcollege.org/aqar.php">http://www.balurghatbedcollege.org/aqar.php</a>
Consolidated report of Academic Administrative Audit (AAA)	<a href="#">View File</a>
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Incremental improvement as per 1st cycle and 2nd cycle recommendations the college has so far provided all optional papers, encouraged participative role of teachers in the academic development of the college, followed the systems and regulatory frameworks by the trust, enriched the library with more titles of books and journals, introduced M.Ed. course, organized seminars, workshops and conferences along with a number of outreach programmes of social and national importance, emphasized and introduced computer assisted teaching and learning, made the campus eco-friendly, held the time bound course for the development of communication skill in English language among

students and teachers, encourage the teachers to attend seminars and workshops, organized teacher and non-teaching staff professional development programme, constructed ramp and provided ICT equipped smart class rooms.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The Governing Body of Balurghat B.Ed. College maintains Energy policy with the aim to conserve power and to prevent misuse and wastage of power in order to ensure round-the-clock supply of power to the college. The policy provides for energy efficiency improvement with the aim to continually improve the energy performance. The college is committed to conserve, set targets and review and continually improve the use of energy by reduction of specific energy consumption through efficient use of energy and monitoring energy use and performance in the areas of significance. A framework had been set for monitoring and review energy objective and target with the commitment to allot necessary resources and ensure availability of relevant information for use. The policy also includes constant upgradation of technology and improvement of efficiency of equipment. It finally tries for clean source of energy.

File Description	Documents
Institution's energy policy document	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The college recognizes the importance of meeting these basic environmental requirements and to manage its wastes responsibly,

reduce the volume of waste and maximize reuse and recycling wherever possible.

- Minimize waste generation at the source and facilitate repair,
- Reuse and recycling over the disposal of wastes, in a cost effective manner.
- Provide clearly defined roles and responsibilities, to identify and co-ordinate each activity of the waste management.
- Instill in students the habit of making best out of waste and transform old items into value added products.
- Ensure safe handling and management of waste in the campus.
- Provide appropriate training to teachers, residents, staff and students on waste management issues

Promote holistic approach of waste management in the campus.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

Two of the above

File Description	Documents
Documentary evidence in support of each selected response	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

All of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The college is very particular about keeping the college premises clean, healthy and pollution free with plants and trees growing and standing inside the campus. Dustbins are kept in specific areas to prevent littering. The focus areas of our policy for maintenance of healthy environment are:

- Clean Campus Initiatives;
- Clean Air Initiatives.
- Smoking Free Campus:
- Waste Management processes
- Solid Waste Management;
- Liquid Waste Management;
- E-Waste Management Awareness Initiatives;
- Environment-centric Student Societies and Department Activities;
- Plastic-Free Campus

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View File</a>
Circulars and relevant policy papers for the claims made	<a href="#">View File</a>
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

#### 7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Balurghat B.Ed. College exerted maximum possible efforts to create awareness on various health issues independently as well as with support with different non-government organizations.

The college launched plantation programs as part of its effort to control pollution and clean the society.

The college organized programs successfully in remote rural areas to promote literacy among the tribal people and held programs in tribal society in support with gram-panchayat and independently also to make the tribal people aware of evil, unscientific and harmful practices in order to stop them.

The college organized programs to let our students know about their fundamental rights and consumer protection rights in association with Cyber Security Crime Balurghat, District legal Service Authority, Dakshin Dinajpur and Balurghat Law College.

The college organized programs to motivate people of Balurghat to abandon the habit of using plastic and smoking in public places.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

E. None of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	No File Uploaded
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<a href="#">View File</a>
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded



## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

The college makes all efforts to build confidence in students in the matter of their successful completion of their program in order to become successful and responsible men in the society. With this aim in view the college attempts:

1. To teach students with confidence building in the background of post-Covid situation.
2. To provide all support to students to re-strengthen their learning mind.
3. Continuous and Comprehensive Evaluation forms the part and parcel of the course study. The college conducts meeting with the staff to know the progress of the students. The students performances are evaluated through their participation in various activities and internal examinations conducted by the respective departments.

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Balurghat B.Ed. College visualizes to meet the present emerging, and changing educational needs of society in general. The college is committed to provide world-class professional education. It also focuses on building and developing the youth into worthy citizens of society. The vision of the Colleges is to grow not only quantitatively but qualitatively as well. The vision-mission statements and objectives of the college focus on leading quality education and lifelong learning to the aspirants irrespective of caste, creed and religion. All educational activities and programmes are organized to mould student teachers to become capable members for facing the challenges in the competitive era. The management of the college is very supportive in all its endeavours. The management provides financial support in the form of fees to the poor and needy students. The college has adequate

and good infrastructure facilities-technology enabled classrooms, computer labs, language laboratory, automated library, and YOGA hall, music room, and good auditorium. The college established good rapport with the different schools selected for the school internship program and in the society in general. It had contributed a lot towards educational upliftment since

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>